

## Table of Contents

---

---

# 「Novel Coronavirus Infection」 KAIST Manual

---

---

2020. 1. 30 Ver 1.0  
2020. 1. 31 Ver 1.1

I. Campus-Wide Response System and Strengthened Preventive Measures .....	3
II. Measures against Fever Cases Confirmed within Campus .....	4
III. Management of Academic Affairs .....	5
IV. Management of Student Attendance and Service of Faculty and Staff .....	6
◇ Notes	
1. Roles of Offices and Their Collaboration Protocols .....	8
2. KAISTian's Guidelines to Prevent Expansion of Virus .....	12
3. Instructions for Dormitory Residents to Prevent Infection .....	15
4. Measures to Control Coronavirus Infection during On-Campus Events .....	16
5. FAQs from Korean CDC Website .....	17
6. Proper Cough Etiquette and Hand Washing .....	20
◇ Appendix	
1. Daily Measures for Self-Quarantine .....	21
2. Guidelines for Family/Cohabitants .....	22
3. Daejeon Hospitals with Designated Screening Centers .....	23
4. Cases for Report .....	24
5. Response Flow Chart after CDC Report .....	26

## I Campus-Wide Response System and Strengthened Preventive Measures

### 1. Inspection and complementation of KAIST's own response system

- The President will strengthen preventive measures for students, faculty and staff and establish and implement a KAIST master plan in response to patient outbreak and any other contingencies.
- KAIST will establish its own Coronavirus Infection Task Force ("TF") and build a close cooperative system with local health centers and medical institutions.
- KAIST will distribute 'KAIST Manual for Preventing Proliferation of Coronavirus Infection' to each administrative and academic departments within the campus and define the roles of each unit.

### 2. Reinforced notification to comply with infection control rules

- Instructions for infection prevention and control will be prepared for students, faculty, and staff and shared via email, website, and social network services.  
(See Note 2. "Instructions for KAIST Members to Prevent and Control Infection")
  - Instructions on how to inform KAIST and the health authorities and on appropriate actions to take when those who need to self-isolate or those with symptoms are identified.
  - Detailed instructions on thorough hygiene and self-monitoring
  - Guidelines on group activities and events

### 3. Support for strict personal hygiene within the campus

- Keep hand-washing facilities within the campus clean
    - Place a sufficient amount of soap and disposable towels to encourage students, faculty, and staff to keep their hands clean
    - Place hand washers or sanitizers and masks at major facilities
    - Place thermometers within dormitories to ensure self-monitoring
  - Sanitization of public facilities and transportation (door handles, shuttle buses, etc.)
  - More ventilation in lecture rooms
    - Frequently open the windows of lecture rooms for ventilation
    - Place tissues and other necessary products in lecture rooms to prevent infection through coughing.
- ※ Prepare masks for distribution at KAIST Clinic and Healthcare Centers.

## II Measures against Fever Cases Confirmed within Campus

### 1. If any student is confirmed to have a fever during lecture or any other on-campus activities

- Measure the body temperature
- Identify any other symptoms of acute respiratory diseases such as coughing, shivering, runny nose, nasal stuffiness, and sore throat.
- Use ear thermometers with disposable lens filters to prevent infection from transferring among students.
  - ※ Those who check body temperature should strictly follow the infection control rules.

### 2. If anyone has a fever of 37.5°C or higher

- He or she who has a fever of 37.5°C or higher should move to an isolated place with sufficient ventilation and wear a mask as soon as possible. If he or she has a history of visiting China within the last 14 days, one should call **the local health center (Yuseong Office. 042-611-5000, 5124) or the Korea Centers for Diseases Control & Prevention (KCDC) (Tel: 1339) and follow their instructions.** Do not visit those health institutes unless instructed to do so by them.
  - ※ Check Korean CDC website (<http://www.cdc.go.kr>) in a regular basis to provide KAISTians with the most up-to-date information on the virus infection.

### III Management of Academic Affairs

#### 1. Measures on student group activities

- Basic principle
    - Refrain from group activities involving students (MT, sports events, etc.)
  - Details
    - Not recommended: One-time events that are not necessary or urgent, and health/medical work experience in areas with high risks of infection
    - ※ If any event has to be held, measures to prevent infection should be thoroughly taken.
- (See Note 4. "Measures to Control Coronavirus Infection during On-Campus Events")

#### 2. Management and coordination of academic affairs to ensure proactive prevention

- Basic principle
  - Strict management of incoming students arriving from China
  - If temporary closing (early vacation) should be considered due to patient outbreak within the campus (region), review and decision should be made to ensure a swift and proactive prevention.
- **Things to consider to decide on school closing**
  - i) Effect of infection prevention due to school closing and degree of relieving members' anxiety
  - ii) Degree of impediment to the management of the course of study due to deficient class hours due to closing
- **Measures to take after closing**
  - i) Activities to prevent infection including stricter personal hygiene during the period of closing
  - ii) Class make-up plans to prevent further impediment to the course of study

### IV Management of Student Attendance and Service of Faculty and Staff

#### 1. Patients with confirmed coronavirus infection

- 'Infected patients' (confirmed case) should not attend class or work until they are completely cured; 'patients suspected to have the infection' should not attend class or work until they are confirmed to have no infection; and those who had close contact with infected patients should not attend until the date indicated in the self-quarantine notice.

#### 2. Those who visited China or contacted anyone who visited China within the latest two weeks

- [Common] Those who visited China and returned to Korea within the latest 14 days or who contacted anyone who visited China within the latest 14 days are mandatorily required to report to the TF team by telephone or email. After consultation, a decision will be made whether they should be isolated.
- [Those who visited Hubei, China, or contacted anyone who visited Hubei (including those who travelled via Hubei)]
  - They should self-isolate at the dormitory or the current residence and measure their body temperature in the morning and evening as a self-monitoring measure.
  - Self-quarantine Instructions Appendix 1 and Appendix 2
- [Those who visited regions other than Hubei, China, or contacted anyone who visited those regions (including those who travelled via those regions)]
  - They are recommended to self-isolate at the dormitory or the current residence and mandatorily required to measure their body temperature in the morning and evening as a self-monitoring measure.
  - Self-quarantine Instructions Appendix 2

#### 3. Attendance and treatment of quarantined persons

Those prohibited from attending class or work or self-quarantined due to any reason under 1 or 2 above:

- **Students** will be deemed to have attended class, as prescribed by KAIST regulations.
- **Faculty and staff** will be deemed to have taken sick leave. (Article 55 of the Private School Act, Article 18 (1) of the State Public Officials Service Regulations, and KAIST's own service

regulations)

- ※ Those who are informed by the local health center that they had close contact with any patient with confirmed coronavirus infection and receive a self-quarantine notice will be deemed to have taken official leave (Article 55 of the Private School Act, Article 19 (10) of the State Public Officials Service Regulations, and KAIST's own service regulations)
- **Expert research personnel** (= a Korean graduate student who serves alternative military service at KAIST) will be deemed to have taken sick leave.
- Those who have any cause for quarantine should report to the relevant responsible person by telephone or email and, when they get back to school (or work) after the end of the quarantine period, submit a self-quarantine notice or relevant documents for proof.

## Note 1

### Roles of Offices and Their Collaboration Protocols

#### ▶ Outline of Response System for Outbreak Prevention

- (Installation of Control Tower) As the main organization for outbreak control, the "KAIST Task Force to prevent the expansion of the Novel Coronavirus Infection" (hereinafter "TF") is installed under the Provost and Vice President → Various functions are merged into a single, comprehensive command system that can effectively respond to emergencies.
- (Designation of Manager) The Associate Vice President of Administration and the KAIST Clinic Director are each designated as the Head and Vice Manager to manage administrative work regarding outbreak prevention and to strengthen cooperation on health-related duties.
- (Operation of Situation Room for Outbreak Prevention) A staff member (Customer Satisfaction Team) is designated to operate a situation room for quick and consistent response to emergencies.
- (Operation of Designated Response Team at the KAIST Clinic) The healthcare office of the KAIST Clinic will serve as the Designated Response Team for the initial diagnosis and response measures for possible infections. The Designated Response Team will work with the TF, local hospitals and the Centers for Disease Control and Prevention (hereinafter "CDC") to manage and monitor potential infections.

#### ▶ Role of Infection Control Situation Room (☎ 0123) / [kaistcs@kaist.ac.kr](mailto:kaistcs@kaist.ac.kr)

- The Infection Control Situation Room ('Situation Room') is a single, comprehensive report desk that keeps track of the information (KAIST ID number, department/office, name, contact information, etc.) of suspect and confirmed cases. The Situation Room works with the Clinic Response Team to track and manage necessary duties.
- The Situation Room receives questions and reports regarding the Novel Coronavirus, provides basic information and delivers the report to the relevant office(s). [Attachment 1. Guidelines for Self-Quarantine and Report]
- Collaborate with the KAIST Clinic and relevant offices to double-check to see if appropriate measures are being taken and, if not, make a notification to those of interest.

▶ **Clinic Response Team duties** (☎ 0525) / [park1218@kaist.ac.kr](mailto:park1218@kaist.ac.kr)

- Consults those who are potentially infected or infected via phone call (travel history, physical contact, signs of symptoms) to decide if self-quarantine and reporting to the CDC is necessary (if a KAISTian is in need of self-quarantine and CDC reporting, report to the TF and relevant offices for follow-up duties and request for cooperation).
- Operate infection prevention campaigns and prepare personal hygiene items (hand sanitizer, mask, etc.).
- Infection prevention training for event managers of group events.
- Tracking and managing of high-risk persons along with the TF.

▶ **Main Duties of Relevant Offices**

- (Office of Administrative Affairs)
  - Office in charge of the TF; takes administrative measures to prevent outbreaks or proliferation of infections
  - Its 'Facilities Management Team' will work with the Office of Student Life to provide necessary facility-related support in the quarantined dormitory
  - Its 'Safety and Security Team' will work closely with the Clinic health office to provide necessary support
- (Office of Student Life)
  - Reserve a separate dormitory and single-person rooms for self-quarantine students
  - Assign dorm rooms to self-quarantine students; management and training of students at high risk and dorm supervisors.
  - Provide items for prevention and self-diagnosis (thermometer) in dormitories and provide training (dorm supervisors and students) on the safe use of items to prevent secondary infection
- (Office of Planning and Budget)
  - Maintain communication channels with relevant government offices
  - Discuss and decide on relevant matters for emergency budget execution

- (Office of Academic Affairs)
  - Manage self-quarantine scholars, provide them with relevant information, and respond to their questions, if any.
  - Flexible operation of academic affairs and decide on related matters as necessary
- (Office of Admission)
  - Manage and guide new international students from high-risk areas
  - Manage junior student camps supported by the Office of Admission and campus visit programs
- (Office of Student Affairs and Policy)
  - Manage and provide guidance for alternative military service personnel on self-quarantine
  - Perform decision-making on Institute student events such as commencement ceremony and matriculation ceremony depending on the status of infection proliferation in campus.
- (International Office)
  - Support for international scholars and students, interpretation, etc.
  - Provide information to international scholars and students; maintain communication channels with them
- (Colleges and Departments)
  - Provide information and manage those who have visited Hubei Province, China
  - Provide and maintain supply of self-hygiene items such as soap, detergents, hand sanitizers, etc. in public places in their buildings.

Attach. 1

How to decide who to self-quarantine and who to report to TF or CDC ?

○ Those who have visited China (including transit) within the past 2 weeks or have come into contact with someone who did must report to the TF and follow their instructions.

● In case there are no symptoms

1) Visited Hubei*, China (including Wuhan) within the past 14 days	→ 2 weeks of self-quarantine and intensive self-monitoring
2) Have had close contact with someone diagnosed with the virus or someone who visited Hubei within the past 14 days	→ 2 weeks of self-quarantine and intensive self-monitoring
3) Visited China including Hubei and nearby areas within the past 14 days	→ Intensive self-monitoring. Avoid crowded areas (self-quarantine possible upon request, sick leave is available for Technical Research Personnel)

● If there are symptoms

- If someone meets one of the conditions summarized below, report immediately to the CDC (1339) and prohibit him or her from entering the campus until the symptoms disappear completely and quarantine measure is lifted.

- Identify persons, if any, who have come into close contact, within two weeks, with anyone meeting one of the following conditions; if identified, they may be put into self-quarantine, if necessary.

1) Visited Hubei, China (including Wuhan) within the past 14 days	(+) Fever(37.5°C or higher) or respiratory symptoms (coughing, throat pains)
2) Have come into close contact with those who have visited Hubei or was diagnosed with the virus within the past 14 days	(+) Fever(37.5°C or higher) or respiratory symptoms (coughing, throat pains)
3) Visited China including Hubei and nearby areas within the past 14 days	(+) Diagnosed with pneumonia * Diagnosed through x-ray

\* Hubei : [Wuhan, 武汉], [Shiyan, 十堰], [Xiangyang, 襄阳], [Jingmen, 荆门], [Xiaogan, 孝感], [Huanggang, 黄冈], [Ezhou, 鄂州], [Huangshi, 黄石], [Xianning, 咸宁], [Jingzhou, 荆州], [Yichang, 宜昌], [Suizhou, 随州], [Shennongjia, 神农架林], [Tianmen, 天门], [Qianjiang, 潜江], [Xiantao, 仙桃], [Enshi Tujia and Miao, 恩施土家族苗]

Note 2

KAISTians' Guidelines to Prevent the Expansion of the Novel Coronavirus Infection

KAISTians' Guidelines to Prevent the Expansion of the Novel Coronavirus Infection

▶ In case of a visit to China (including a transit) or contact with a visitor to China (including a transit) within the last two weeks

○ KAIST's Task Force to prevent the expansion of the Novel Coronavirus Infection (hereinafter referred to 'TF') by phone or e-mail below. Report Contact (TF Contact): ✨ ☎ 042-350-0123 / [kaistcs@kaist.ac.kr](mailto:kaistcs@kaist.ac.kr)

○ (Self-quarantine) If deemed necessary by TF, you must follow the instructions and conduct self-quarantine for two weeks at the designated location.

○ (Self-Monitoring) Check your body temperature twice every morning and evening (Thermometers and masks will be provided for each dormitory). In case of fever (above 37.5 degrees) or respiratory symptoms, report to the Centers for Disease Control and Prevention (hereinafter referred to 'CDC') at 1339 ☎ (24 hours) and follow the instructions. Report to KAIST via the TF Contact as well.

※ You should not go directly to a hospital or health center without calling 1339.

▶ Rules for Prevention of Infection - Thorough Personal Hygiene Control, Monitoring, and Reporting

○ Wash your hands with soap and running water for more than 30 seconds or use hand sanitizer frequently.

○ Be sure to wear a mask in case of respiratory abnormalities such as coughing. If you do not have a mask, cover your mouth with your sleeve when coughing, and wash or use hand sanitizer after coughing and sneezing. (Masks will be provided at Dorms, Clinic, and Health Care Room)

○ Provide hand sanitizer in public places such as research labs and offices. (Hand sanitizer will be provided at each building.)

○ Following the above "Self-Monitoring" instructions, if any symptoms occur, call the CDC call center ( 1339) ☎ and follow the instructions. Report to KAIST via the TF Contact as well. (☎ 042-350-0123 / [kaistcs@kaist.ac.kr](mailto:kaistcs@kaist.ac.kr))

▶ Group Activities and Travel

- Group events should be avoided, but when inevitable proceed with the following.
  - Report the event to TF in advance.
  - Designate a person in charge, receive training from a KAIST Clinic Health staff (Registered Nurse, Sookyong Park, ☎ 042-350-0525), and take actions to prevent the expansion of viral infections (preliminary guidance of participants, participant checks at the event, fever measurement, provision of hand sanitizer, etc.).

○The government issued the third-level travel alert (recommendation for withdrawal) throughout Hubei, China. Avoid travel in and around the area, and in case of unavoidable visits, follow school reports and self-quarantine guidelines.

#### ► Frequently Asked Questions (FAQ)

Q. How can I get an interpreter help?

A. Contact the KAIST International Office representative. (Mr. Minjae Lee, 042-350-2482, [leeminjae@kaist.ac.kr](mailto:leeminjae@kaist.ac.kr))

Q. A self-isolated individual is a Technical Research Personnel. Would the isolated period be counted as the service?

A. In case of self-quarantine, report it directly to the staff of the Student Support Team via email or phone (Mr. Dongmin Lee, 042-350-2164, [ldm@kaist.ac.kr](mailto:ldm@kaist.ac.kr)) and submit supporting documents such as a certificate of entry and exit, then you can get sick leave regardless of the actual disease. (No extension of service, if one is approved as a self-quarantine person or diagnosed with nCov patient)

Q. My dorm roommate was planning to visit China during the holiday. What should I do?

A.

(1) If you know the contact number of your roommate, check whether the roommate actually visited China. If so, report to TF and take the following actions.

- If the roommate is already in the dorm: Notify the roommate of the ongoing self-quarantine obligation, and you return to KAIST after spending 14 days in your residence (eg. your parents' home). If you do not have a place to stay in Korea, please contact TF and follow the instructions.
- If the roommate is not in the dorm yet: Notify the roommate of the ongoing self-quarantine obligation. After checking the roommate's self-quarantine, return to KAIST.

(2) If you do not have the contact number of your roommate, contact the staff of the

Student Life Team via email or phone (Ms. Eunyoung Park, 042-350-1341, [cmcs@kaist.ac.kr](mailto:cmcs@kaist.ac.kr)) and follow the instructions.

Q. An exchange student from China is planned to come. What should I do?

A. Strongly encourage visitors to visit after the situation has calmed down, but if necessary, please advise and take actions in advance so that he or she fulfills the 14-day self-quarantine obligation upon arrival.

Q. I am a self-quarantined individual. Can I be considered for attendance of classes (including non-regular classes)?

A. Yes, if you first report it to your professor or TAs by email or phone, and submit the relevant documents following the instructions.

**Do you have any further questions? Please contact TF. Thank you.**

- 042-350-0123 / [kaistcs@kaist.ac.kr](mailto:kaistcs@kaist.ac.kr)

## Note 3

### Instructions for Dormitory Residents to Prevent Infection

#### Daily Guidelines on Infection Prevention

##### ▶ Please follow the recommended health guidelines.

- Make sure to maintain thorough personal hygiene practices, including hand sanitation (washing or sanitizing hands).
- Do not forget to wear a mask if you have a cough.
- If a mask is not available, cover your mouth with your sleeve when coughing. Make sure to wash or sanitize your hands after coughing or sneezing.

##### ▶ Please pay close attention to your health state.

- Check if your body temperature is 37.5°C or above, or if there are any respiratory symptoms (such as coughing and difficulty breathing).
- If you have a fever, be sure to wear a mask and visit a medical institution.
- However, if you have recently been in contact with any suspected cases or been to China, instead of visiting a medical institution, consult with your local public health center or contact the Korea Centers for Disease Control and Prevention's call center first (just dial 1339).

※ Hand sanitizers will be provided in each building on the campus, and masks and thermometers will be made available in each building of the dormitory.

## Note 4

### Measures to Control Coronavirus Infection during On-Campus Events

#### 1. Checklist for event preparation

- 1) **Selecting the person-in-charge, identifying the leader of visiting group, and securing contact point of participants**
- 2) Advance notice: Send notification to discourage persons who have traveled to China within the last 14 days or developed any suspicious symptoms from attending (through text or e-mail), provision of prevention tips
- 3) The host organization prepares and provides the N95 face masks as well as general face masks for all participants
- 4) Implement measures to reduce congestion in conference hall and core areas: Adjusting the arrival time of participants, adjusting the number of participants, assignment of additional shuttle buses, etc.
- 5) Furnish sufficient soap, hand sanitizer, toilet paper, and masks at the venue.
- 6) **Location and contact information of designated hospitals (☎ 1339) (See Appendix 3)**
- 7) **Training for event managers**
  - ☎ **Contact the healthcare center at the KAIST Clinic (042-350-0525)**
  - : **Checking the preparation status, provision of training on how to cope with persons who develop suspicious symptoms and let them visit one of the designated hospitals, and how to respond to any problem that occurs after the event**

#### 2. Checklist during the event

- 1) Check the attendance daily through the list of attendees
- 2) Keep hand sanitizer at the entrance, and check the temperature (use a non-contact thermometer if possible)
- 3) Inform all attendees to notify the person-in-charge in the event of developing any suspicious symptoms (**fever, cough, sore throat, difficulty in breathing, etc.**); the person-in-charge is required to be familiar with relevant notices provided by the KAIST Clinic, posted on the KAIST Portal, and to notify attendees of any changes
- 4) Provide a brochure on coronavirus prevention tips at the event venue (Korean and English) and list of designated hospitals
- 5) Secure space to isolate a person who develops suspicious symptoms
  - Area for mask distribution should be considered
- 6) If the event lasts more than 1 day, **the notifications and list of contacts should be provided at all residences participants are staying at.**

**Q. As the outbreak of the mysterious new coronavirus rapidly spreads, is it safe to travel to China where the outbreak of the new coronavirus is rapidly spreading?**

A. The Korean government has recently issued a travel-alert level 3 (recommendation for withdrawal) throughout Hubei, China. WHO has not listed China as a restricted travel area yet, but if you are planning to travel to China, please check the information provided at the Centers for Disease Control and Prevention Korea's Overseas Infectious Diseases NOW. In addition, we are providing coronavirus prevention tips below.

**○ Coronavirus Prevention Tips**

- Wear a **face mask** if you have respiratory illness such as cough, especially when going out or visiting a medical institution!
  - **Wash your hands** often with soap and water for at least 30 seconds!
  - Avoid touching your eyes, nose and mouth.
  - If you do not have a mask, cover your mouth and nose with your sleeve when coughing or sneezing.
  - **Provide your overseas travel history to healthcare professionals!**
  - Persons who have visited Wuhan City in China within 14 days of developing respiratory illnesses such as fever and cough [including stopover, (example) those who entered Korea via Hong Kong after departing Wuhan]
- ① **Call the Centers for Disease Control and Prevention Korea at ☎1339**
  - ② **Visit one of the designated hospitals first**
  - ③ **Provide your overseas travel history to your medical staff**

**Q. What should I do to prevent infection while traveling to China?**

A. **Before visiting:** Please check the relevant information and prevention tips provided at the Centers for Disease Control and Prevention Korea's Overseas Infectious Diseases NOW.

**While travelling:**

- Avoid contact with poultry and wildlife.
- Avoid contact with persons with respiratory symptoms (fever, difficulty in breathing, etc.)
- Please refrain from visiting places with high risk of infection such as local markets.
- Thoroughly follow personal hygiene habits such as hand washing and cough etiquette.

**After the visit:** If you develop fever and difficulty in breathing within 14 days of visiting Wuhan, please call the Centers for Disease Control and Prevention Korea at ☎1339. (consultation is available 24 hours)

**Q. What should I do to prevent infection when traveling to China?**

A. The causative agent is known as a novel coronavirus, and current symptoms reported include fever and respiratory illness (such as cough, shortness of breath, pneumonia, etc.). For reference, the exact fatality rate is currently unknown, but estimated at about 4%.

**Q. How does the virus spread? Does it spread from person to person?**

A. As for the pneumonia currently rampant in Wuhan, only limited information is available from the Chinese health authorities and WHO. Its causative agent is known to be a novel coronavirus and it may spread from person to person. Efforts to identify the exact source of the virus, path of infection, and incubation period are currently underway.

**Q. Are there new vaccines or treatments for new coronavirus pneumonia?**

A. There are currently neither vaccines to prevent an infection nor treatment for those infected; treatment is conducted based on symptoms only.

**Q. Is there a diagnosis for the new coronavirus infection?**

A. Diagnostic testing is currently conducted at the Centers for Disease Control and Prevention Korea through pancoronavirus screening and sequencing; however, a specific diagnosis for rapid testing is under development.

**Q. What is a Coronavirus?**

A. Coronaviruses are a group of viruses that can spread to animals and humans; currently, six strains of coronavirus are known to affect humans. Four of them are viruses that cause cold-like diseases, and the remaining two are known as the Middle East respiratory syndrome coronavirus (MERS-CoV) and the severe acute respiratory syndrome coronavirus (SARS-Cov). The Centers for Disease Control and Prevention Korea has confirmed through sequencing of the Coronavirus that the new Coronavirus that first emerged in Wuhan, China is 89.1% identical to bat-associated SARS-like viruses.

**Q. How are quarantine measures taken at airports for travelers from Wuhan, China?**

A. For non-stop flights from Wuhan, quarantine measures are taken at the arrival gate by measuring temperatures of passengers and collecting questionnaires on their health condition; persons deemed to require quarantine shall be transferred to one of the designated hospitals. For all other travelers (rather than those on non-stop flights from Wuhan), fever monitoring will be conducted at the arrival hall to identify those with any symptoms. Quarantine measures shall be taken based on voluntary report.

**Q. What if I recently traveled to Wuhan, China?**

A. If you have fever and respiratory illness within 14 days of visiting Wuhan, China, please contact the Centers for Disease Control and Prevention Korea at ☎1339 or a nearby public health center. Also, if you have any symptoms, please avoid contact with other people, wear a face mask, adhere to cough etiquette, and wash your hands often. When visiting a medical institution, wear a face mask and mention your overseas travel history to medical professional.

**Q. Who should I contact if I have symptoms after travelling to Wuhan, China?**

A. If you have fever and respiratory illness within 14 days of visiting Wuhan, China, please contact the Centers for Disease Control and Prevention Korea at ☎1339 or a nearby public health center.

**Q. Even though I recently visited Wuhan, China, I have not developed any symptoms; can I be tested for infection of the virus?**

A. If you have not developed any symptoms, you don't have to be tested. However, symptoms may develop later because there is an incubation period for infectious disease. If you have symptoms within 14 days of visiting Wuhan City, please contact the Centers for Disease Control and Prevention Korea at ☎1339 or a nearby public health center.

**Note 6**

**Proper Cough Etiquette and Hand Washing**





## Daejeon Hospitals with Designated Screening Centers

Region (Daejeon)	Hospital				
	Hospital Name	Emergency Institution Category	Address	Contact (24/7)	Installment of separate treatment center
Dong-gu	Daejeon Hankuk Hospital	General Hospital	1672 Dongseodae-ro, Dong-gu	042-606-1119 042-606-1129	Outside (container box)
Jung-gu	Chungnam National University Hospital	General Hospital	282 Munhwa-ro, Jung-gu	042-280-6451 042-280-8080	Outside
"	Daejeon Sun Hospital	General Hospital	29 Mokjung-ro, Jung-gu	042-220-8166	Outside
"	The Catholic University of Korea, Daejeon	General Hospital	64 Daeheung-ro, Jung-gu	042-220-9468	Inside
Seo-gu	Konyang University Hospital	General Hospital	158 Gwanjeodong-ro, Seo-gu	042-600-9119 042-600-9139	Outside
"	Eulji University Hospital	General Hospital	95 Dunsanse-ro, Seo-gu	042-611-3259	Outside
Daedeok-gu	Daejeon Bohun Hospital	General Hospital	82 Daecheong-ro, Daedeok-gu	042-939-0368	Inside the hospital
"	COMWEL Daejeon Hospital	General Hospital	637 Kaejeok-ro, Daedeok-gu	042-670-5376	Separate space
Yuseong-gu	Yuseong Sun Hospital	General Hospital	93 Bukyuseongdae-ro, Yuseong-gu	042-609-1120	Outside

## Cases for Report

## 1. Case definitions for reporting and responding

## 1) Confirmed case

- Cases in which the patient has been infected by a virus according to the diagnostic test
  - Diagnostic test : test for Novel Coronavirus PCR
    - ※ Until the diagnostic test for Novel Coronavirus is established, the pan-corona virus test will be used

## 2) Suspected case

- Those who show fever or respiratory issues (coughing, throat pain, etc.) within 14 days of visiting Hubei Province (including Wuhan), China
- Those who have been in close contact with the suspected patient and show fever or respiratory issues (coughing, throat pain, etc.) within 14 days of contact

\* Hubei Province: [Wuhan, 武汉], [Shiyan, 十堰], [Xiangyang, 襄阳], [Jingmen, 荆门], [Xiaogan, 孝感], [Huanggang, 黄冈], [Ezhou, 鄂州], [Huangshi, 黄石], [Xianning, 咸宁], [Jingzhou, 荆州], [Yichang, 宜昌], [Suizhou, 随州], [Shennongjia, 神农架林], [Tianmen, 天门], [Qianjiang, 潜江], [Xiantao, 仙桃], [Enshi Tujia and Miao, 恩施土家族苗]

## 3) Patient Under Investigation, PUI

- Those who have shown pneumonia (by x-ray test) within 14 days after visiting China
- **Fever : 37.5 °C or higher**

## 2. Cases for Report

○ In the past two weeks, if you have visited China (including transit) or have been in contact with someone who visited, contact the KAIST TF and follow their instructions which may include self-quarantine.

○ For the following cases, contact the CDC immediately (call 1339).

1) Visited Hubei, China (including Wuhan) within the past 14 days	(+) Fever(37.5°C or higher) or respiratory symptoms (coughing, throat pains)
2) Have come into close contact with those who have visited Hubei or was diagnosed with the virus within the past 14 days	(+) Fever(37.5°C or higher) or respiratory symptoms (coughing, throat pains)
3) Visited China including Hubei and nearby areas within the past 14 days	(+) Diagnosed with pneumonia * Diagnosed through x-ray

